10 Shenton Way #12-08
MAS Building Singapore 079117
Tel 6224 4300 Fax 6224 1785
Email banks@abs.org.sg

ABS
THE ASSOCIATION OF BANKS IN SINGAPORE

19 August 2005

Member Institution
Investment Management Association of Singapore

Dear Sir

Business Continuity Management Sharing Session
Thursday, 15 September 2005 (9.00 am – 1.00 pm)
Vanda Ballroom, Level 5, Marina Mandarin Singapore

We have organised a half day Sharing Session to update member banks and others in the financial sector on the recent banking industry Crisis Co-ordination Table-Top Exercise which will be delivered by the Chairman of the ABS Table-Top Exercise Working Group. MAS will then share with us their concerns and advice on vendor recovery services in Session II. In addition, MOH will brief us on the rising threat of Avian Bird Flu and what need to be known about pandemics, following which a panel of bank representatives will discuss its possible impact on banks.

2 **Programme**

8.45 am	- Registration
9.00 – 10.30 am	- Opening Remarks
	<u>Session I</u> - **Lessons learnt from "Exercise FIRE" the industry wide crisis coordination table-top exercise conducted by ABS on 18 May** *by Olivier Crespin, Director Global Operations Centre, The Citigroup Private Bank/ BCP Country Coordinator, Citigroup, Singapore*
	<u>Session II</u> - **Vendor Recovery Services: What financial institutions need to know when considering the use of such services** *by Leon Chang, Director Specialist Risk Supervision Dept, MAS*
10.30 am	- Tea Break
11.00am – 1.00pm	<u>Session III</u> - **Pandemic Planning:** **What you need to know about pandemics** *by Ministry of Health officials* **Panel Discussion: Business continuity planning for pandemics** *by Panel of Bank Representatives* - Closing Remarks

3 **Target Participants** – Executives from risk management, crisis management, business continuity, business recovery, human resources and operations are encouraged to attend.

4 **Registration**

Registration Fee: $94.50 (inclusive of 5% GST: $4.50) per participant

How to Register: Please complete the attached registration form and return it to us either by Fax: 6224 1785 or Email: banks@abs.org.sg

Registration Deadline: Monday, 5 September or when seats are filled, whichever is earlier.

5 We look forward to your institution's participation at the Sharing Session.

Yours sincerely

Ong-Ang Ai Boon, Mrs
Director

Please complete and return this Form to the ABS via fax (Fax: 62241785) or email (banks@abs.org.sg) by **Monday, 5 September 2005.** Thank you.

The registration fee is $94.50 (inclusive of 5% GST: $4.50) per participant. Please note our GST Reg No: M4-0003007-3

We would appreciate receiving your cheque made payable to "The Association of Banks in Singapore" by Thursday, 8 September 2005. Payment can also be remitted to ABS Current Account no: 501-010805-001 with OCBC Bank, OCBC Centre Branch (please send us the payment advice).

Please note that any requests for cancellation/refund must be in writing and received by the Secretariat by Thursday, 8 September 2005. However substitutions are permitted. Thank you.

REGISTRATION FORM (IMAS)

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We would like to register the following persons for the Sharing Session:
(Please rank names in order of seniority, starting with the most senior)

Name	Designation	Email	Tel/ Fax

Name & Designation of Person Submitting Form : _____

Name & Address of Organisation : _____

Email : _____

Contact No. : _____ Fax: _____

Signature : _____ Date: _____